

Journal of Romanian Studies
Style Guidelines

Submission

Articles of 5,000–10,000 words in length (including footnotes) should be submitted electronically as a Microsoft Word attachment. Submissions must be prefaced with an abstract of up to 150 words and a list of up to five keywords. On a separate sheet of paper please include the name of the author or authors, a short biographical statement of 100 words, postal and e-mail addresses, and telephone number.

Submissions are considered for publication on the understanding that the article is not under consideration by another printed or electronic journal. Translations are also not accepted for publication. Authors agree not to submit articles for consideration by another printed or electronic journal without prior agreement with the editors of *Journal of Romanian Studies*.

Manuscripts should be submitted via email to the journal editors, Peter Gross (pgross@utk.edu) and Svetlana Suveica (ssuveica@gmail.com).

Presentation of submission

- Articles must be typed, in Times New Roman, in 12-point size.
- Articles must be double spaced.
- Articles must be paginated at the bottom center of each page.
- All text should be aligned to the left-hand margin.
- The title and subheadings should be clear and concise. They should be formatted in bold and aligned to the left-hand margin.
- Paragraphs should be indented, and generally have no spaces before or after them.
- There should be a gap of one line between a subheading and the paragraph directly above and below it.

Quotations

- Use double quotation marks (“ ”) for quotes in the text.
- Quotes over 40 words in length should be set out from the body of the text by being indented (use the Increase Indent button in Word), and there should be a gap of one line between it and the paragraphs before and after it; quotation marks should not be used for indented quotes.
- Quotations at the very beginning of the paper should be aligned to the right, with the full reference underneath it.

Spelling, punctuation, numbers, dates

- Use US spelling. For example, -ize rather than -ise (“organization” instead of “organisation”); “honor” rather than “honour”; “center” rather than “centre”; and so forth.
- Please use Romanian diacritics for names, institutions, organizations, book titles (e.g. â, î, Î).
- We favor the use of a serial comma (e.g. “first, second, and third”).

- Use a single space after a full stop and after all other punctuation marks. Do not put a space in front of a question mark, or in front of any other closing punctuation mark.
- Avoid full stops when using abbreviations: e.g. UNESCO, US, Mrs and Dr are preferred.
- Dashes should be em dashes—without a space before or after.
- Use italic for titles of books, plays, films, long poems, newspapers, journal names (but not for articles in journals, which should be enclosed in double quote marks), and exhibitions.
- Numbers ten and under should be spelt out; insert a comma for thousands and tens of thousands (e.g. 10,000 and 100,000). Numerals should be used for measurements and percentages (but spell out “per cent”); the percentage sign (%) should only be used in tables and figures.
- Dates should be presented as follows: 1 January 2003.
- Centuries should be spelt out (“in the fourteenth century”; “fourteenth-century events”).

References

- All references should be given in footnotes using Word’s Insert Footnote button. Do not use in-text references.
- Footnote numbers should be placed after any punctuation mark. Footnote numbering should be 1, 2, 3, etc. instead of i, ii, iii, etc.
- When citing a reference already mentioned in your footnotes, use a shortened reference: e.g. “Gallagher, *Romania and the European Union*, 51.” Do not use “ibid.”
- Pagination should be given as concisely as possible (3–8, 9–14, 33–6, 174–9, 183–96).
- The following style of referencing should be used in your footnotes:

Books

Tom Gallagher, *Romania and the European Union: How the Weak Vanquished the Strong* (Manchester: Manchester University Press, 2009), 45.

Edited books

Margaret Beissinger, Sperana Rdulescu and Anca Giurchescu (eds), *Manele in Romania. Cultural Expression and Social Meaning in Balkan Popular Music* (Lanham, MD: Rowman & Littlefield, 2016), 22.

Chapters in edited books

Mihaela Miroiu, “On Women, Feminism and Democracy,” in *Post-Communist Romania at Twenty-Five: Linking Past, Present and Future*, eds Lavinia Stan and Diane Vancea (Lanham, MD: Rowman & Littlefield, 2015), 119.

[NB: Give the page(s) you cite in your article, not the page range of the chapter in the book.]

Articles in journals

Duncan Light, “‘Facing the Future’: Tourism and Identity-Building in Post-Socialist Romania,” *Political Geography*, 20, no. 8 (2011): 1053.

[NB: Give the page(s) you cite in your article, not the page range of the article in the journal. You may also give the article’s DOI if you have consulted the material online.]

Online materials

Vintila Mihailescu, “Client sau musafir,” *Dilema Veche*, nr. 688 (27 April – 3 May 2017), <http://dilemaveche.ro/sectiune/situatiunea/articol/client-sau-musafir>, accessed 28 April 2017.

James Mark, “What Remains? Anti-Communism, Forensic Archaeology, and the Retelling of the National Past in Lithuania and Romania,” *Past & Present*, vol. 206, issue supplement 5 (2010), https://academic.oup.com/past/article-abstract/206/suppl_5/276/1453238/What-Remains-Anti-Communism-Forensic-Archaeology, accessed 17 April 2017.

Interviews

Material derived from interviews should be referenced in footnotes. Include the interviewee’s and interviewer’s names, the recording medium, the date and place of the interview. For example:

Dumitru Petrescu, interview by author, digital recording, 1 January 2017, Craiova.

References to the same interview later in the text should be abbreviated:

Dumitru Petrescu, interview, 1 January 2017.

Personal communications (letters, emails, face-to-face conversations)

Dumitru Petrescu, personal communication, 12 May 2017.

If appropriate, you should also include the individual’s job title and place of work:

Ion Popescu, Creative Head of Interactive Media, Muzeul Literaturii, personal communication, 21 December 2015.

References to the same communication later in the text should be abbreviated:

Ion Popescu, personal communication, 21 December 2015.

Figures

- Authors are responsible for obtaining permissions from copyright holders for the print and online reproduction of all figures.

- Figures should be submitted as separate jpg, tiff, or png files, with a resolution of at least 300dpi. If you provide figures with a resolution smaller than 300dpi please be aware that your images may not reproduce clearly in print.
- The *Journal of Romanian Studies* prints in black only. Images can appear in colour in the online version, but please inform the Production Editor.
- Image files should be named simply as “Fig1.jpg,” “Fig2.jpg,” etc.
- Indicate in your text where each figure should be placed (e.g. “INSERT FIGURE 1 HERE”).
- Please provide a list of captions in the Word doc of your article. Each figure should have a caption.

Reviews and review articles

Reviews of books and exhibitions will be commissioned by the editors; the *Journal* does not accept unsolicited reviews. However, anyone wishing to be considered as a reviewer should contact the editors and provide appropriate details about their interests and their professional experience. The Book Review Editor is Iuliu Raiu (ratiu.pfa@gmail.com).